TREE PLANTING AND NURSERY CREW MEMBER
Job Description

Reports to: Tree Farm Supervisor
Classification: Full-time permanent; non-exempt (hourly)
Supervises: N/A
Salary Scale: Salary is commensurate with experience

The Texas Trees Foundation is currently seeking a Tree Planting and Nursery Crew Member to perform a variety of field operations for all tree planting, care and related activities.

Organization: Texas Trees Foundation, a 501(c)(3), makes possible a higher quality of life for citizens, visitors and businesses through research, technology, and education to strategically protect, plant and care for trees and assure that all projects show a return on investment to support growth and livability. Far more than a tree planting organization, Texas Trees collaborates with urban planners, landscape architects, developers, corporations, and municipalities to improve the overall quality of life for the citizens who call Dallas and North Texas home.

Position Description: This crew member should have a “roll up your sleeves” attitude and enjoy working outside throughout the North Texas area. This crew member will work with internal/external stakeholders, including community volunteers, and other social organizations etc. They will be responsible for working with the Tree Farm Supervisor to support the grow-out operations at the TXU Energy Tree Farm & Education Center. This is a full-time, year-round position.

Essential Functions:
Under Direction of the Tree Farm Supervisor:
- Selects, delivers, plants, prunes, inventories, waters and cares for trees.
- Operates trucks, trailers, heavy machinery, and hand and power tools.
- Conducts regular vehicle and tool maintenance, including daily vehicle safety inspections; seasonal vehicle upkeep, regular tool cleaning, inventory, etc., and upkeeps the office landscape/grounds, as directed.
- Demonstrates professionalism and exceptional customer service, fostering positive relationships with internal and external stakeholders.
- Assists with tree procurement activities such deliveries, inventory and reconciliation.
- Collaborates across the organization as required to execute programs and activities.
- Ensures adherence to organizational policies and procedures including - but not limited to - attendance, timeliness, conduct, professionalism, appearance, etc.
- Promotes a safety culture by eliminating/controlling hazardous conditions resulting from human error, equipment and machine operations that may lead to human injury and/or property damage.
- Assists with logistical support during trainings, classes, workshops, tours, demonstrations, etc.
- Responsible for daily watering, pruning, fertilizing, staking, and weeding.
- Responsible for maintaining irrigation lines.
- Responsible for supervising volunteers, interns, and part-time laborers as required.
- Performs other duties, as requested.

Relationships and Roles:
- Values and supports partnerships that advance the work of the Texas Trees Foundation and enhances partners’ missions.
- Demonstrates the ability to interact and cooperate with all company employees.
• Builds trust, values others, communicates effectively, drives execution, fosters innovation, focuses on the customer, collaborates with others, solves problems creatively, and demonstrates high integrity.
• Maintains professional internal and external relationships that meet company core values.

Required Qualifications/Skills:
• Must be 18 years of age or older.
• Valid Texas driver’s license with clean driving record and ability to safely drive work vehicles including a pickup truck and trailer.
• Must pass and maintain security clearance for working on school properties.
• Professional demeanor and the ability to interact and work with a variety of audiences.
• Ability to work both independently as well as in a team environment.
• Ability to supervise on intern(s) and volunteers.
• Ability to manage multiple activities simultaneously.
• Strong commitment to the mission and goals of the Texas Trees Foundation.

Work Hours/Compensation:

This is a full-time position, which provides competitive pay commensurate with experience; 75% health insurance coverage; vacation; personal and sick time and a supportive and engaging work environment with opportunities for professional development. Flexible schedule averaging 40 hours per week.

To Apply: Send resume, cover letter and references to Christopher Worst at chrisw@texastrees.org
No telephone calls please.